



UPDO'S by ALEX

Wedding Contract

Wedding Date: _____

Bride's Name: _____

Address: _____

Phone: _____

Email: _____

Referred by: _____

Sign below to allow your photos on Updo's by Alex's social media:

Photographer's Name: _____

Photographer's Email: _____

WEDDING DAY LOGISTICS

On the wedding day, the services will be done following a schedule. The bride must communicate the importance of being on time and properly prepared. Every person getting their hair done must have their hair already blown dry. Updo's by Alex will not allow time for this. If such a case arises, Updo's by Alex will charge extra to blow dry (if time permits) or the service will be forfeited and the charge will still apply. It is also recommended that each person have shampooed their hair the day or the night before. Updo's by Alex and additional stylist(s) needs a designated space to set up when on location. The bride is responsible for clearing an area before Updo's by Alex arrives. Updo's by Alex will need a work area with a chair near an outlet in a no walk-through traffic area. If services cannot be performed due to insufficient work conditions all fees still apply. Updo's by Alex and additional stylist(s) will not be held liable for any injuries that should arise while on location.

TIMELINE

Updo's by Alex will create a timeline for the wedding day. The bride must communicate the start time and end time to Updo's by Alex as well as any special requests for timing. Please keep in mind what time you can enter your venue/service site. The timeline will be created after booking the wedding date (security deposit is paid and contract is sent back). If requests and/or start/end time isn't communicated, a timeline will be created based on your end time. If the created timeline based off of the end time isn't approved by the bride due to insufficient communication of requests, insufficient timing and or ability to enter the premises of venue/service site all service costs on this contract still apply.

LARGE BRIDAL PARTIES (6 or more)

If an additional stylist/makeup artist is required due to a limited time frame the bride must communicate with Updo's by Alex about said time frame. The time frame must be communicated to Updo's by Alex at contract signing date in order to allow time to secure an additional stylist(s). Please take into consideration the time your venue allows you to enter the premises. An additional \$15/per person fee will be added if an additional stylist(s) is required. If the bride does not communicate with Updo's by Alex about requiring a second stylist(s) when signing this contract, she will not hire one. If Updo's by Alex and additional stylist(s) can't perform services due to insufficient timing, all service costs agreed upon on this contract still apply.

ITINERARY

The location of services/venue agreed upon in the contract must not change unless communicated with Updo's by Alex and it is agreed upon. The bride must confirm and commit to the number of services stated below. Charges will include all people stated below. If a service receiver on this contract doesn't show up, cancels services, and/or changes, services all fees per services listed on this contract still apply. If the timeline is broken for any reason (luncheon, tardiness, etc.) then Updo's by Alex and additional stylist(s) will add an additional fee of \$80/per hour/per stylist. If the bride requires Updo's by Alex and additional stylist(s) to stay after the services are completed for touch-ups, second hairstyle or second makeup application there will be an additional fee of \$100 per hour/per stylist as well as the service cost.

FEE DETAILS

In order to secure the wedding date Updo's by Alex must receive the wedding contract back and filled out. A security deposit of \$75 (which will go towards your services) will be required to also secure your wedding date which will be non-refundable and can be paid through Venmo, Check or Credit Card. If Updo's by Alex receives your filled out contract but doesn't receive your security deposit your date will be opened up on a first come, first serve basis. The first payment (50% of services) must be paid 3 months prior to your wedding date. If the first payment is not paid the wedding date will be opened up on a first come, first serve basis. If the first payment is paid and you choose to cancel services with Alex within 3 months of the wedding date the first payment will be nonrefundable. This ensures that you keep this commitment to me performing services and that I will not offer services to anyone else on this date and dedicate my time to your wedding. The remaining payment is due the week **prior** to your wedding date. Payments may be made in the form of Venmo, cash, check or credit card.

ANY EXTRA WEDDING DAY FEES ARE DUE ON THE WEDDING DAY

TRIAL

Trial runs are an additional fee to the bridal services. They are not required for booking but highly recommended! The trial should be scheduled up to 30 days before the wedding date. The trial should also be scheduled on a weekday (Tuesday-Friday). It is recommended that the bride wear a white shirt/dress to the trial as it helps to envision what you would look like on the wedding day.

TRAVEL

If Updo's by Alex must travel on the wedding day there will be a \$50/per hour fee TO and FROM the location. If an additional stylist(s) is required there will be a \$50/per hour fee TO and FROM the location. There will also be a hotel fee should Updo's by Alex and additional stylist(s) need to travel before the day of or stay the night of the wedding. One room per stylist is required. If a hotel room is required the room(s) must be booked up to two weeks before the wedding date. If the hotel room(s) are not compensated for the stylist(s) the services will be forfeited and all fees still apply. Also, the bride will be responsible for parking fees if the stylist(s) must pay any at the venue/service site.

SERVICES

BRIDE:

Hair: \$110

Make-up: \$80

WEDDING PARTY:

Updo: \$80

Half up/down style: \$70

Installation of hair extensions: \$20

Full face make-up: \$65

Full face airbrush make-up: \$80

False lashes: \$10

All credit cards must add a transaction fee of 5%

If an additional stylist is required there will be an additional \$15 per person

The bride must confirm and commit to all services stated below

WEDDING DAY INFORMATION

Time services need to start by and be completed by (Note! Please allow time for driving, getting dressed, and photographs!): _____

Location of services on the wedding day

(name/address/phone): _____

Name and service requested (Updo, Half-Up, Down or Make-Up)

Bride:

- 1.
- 2.

Mothers:

- 1.
- 2.
- 3.
- 4.

Bridesmaids:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.
- 11.
- 12.
- 13.
- 14.
- 15.

Flower Girls:

- 1.
- 2.
- 3.

Other: _____

Should the stylist(s) have a personal emergency that prevents her from performing services as agreed, all efforts will be made so that a replacement stylist(s) will be present to perform the contracted services. Should an emergency occur so last minute that no stylist(s) can be made available, all fees will be refunded.

ANY ADDITIONAL FEES ON THE WEDDING DATE ARE DUE ON THE WEDDING DATE

“I, _____ (Print name) understand and agree to all the conditions stated in this contract”.

Date first payment is due: _____

Date final payment is due: _____

Total: _____

Bride: _____

Date: _____

Stylist: _____

Date: _____